

GRADUATION POLICY

PCHS believes that all Grade 12 students registered at PCHS who wish to participate in the school graduation ceremony must meet certain minimal requirements. PCHS also believes that participation in graduation ceremonies **is a privilege for students and not a right.**

Regulations:

Students must meet the minimum course credit requirements for a High school diploma as established by Alberta Learning. Specifically students will:

- a) Achieve a minimum grade of at least 50% in all non diploma subjects required for graduation and meet the requirements for diploma subjects described below. Because the final grades for diploma exam subjects are established by blending the school awarded mark and the diploma examination mark, the following rules will apply:
 - i) In the first semester, students must have earned at least 50% in the blended mark in any required diploma exam subjects. If students achieve 50% or more on the school based mark, but less than 50% on the blended mark, they may become eligible by rewriting the diploma exam at the end of the second semester.
 - ii) In the second semester, students must have earned at least 50% in the school awarded mark in any diploma examination subject students require in order to meet their diploma requirements.
 - iii) Students who are re-writing diploma exams in June in courses required for graduation must submit proof their registration to the Grade 12 Assistant Principal by April 30th to satisfy the graduation requirements.
 - b) Be eligible for a Certificate of Achievement;
 - c) Be eligible for a Certificate of School Completion;
 - d) Students who are registered in a modular based course through the Ponoka Learning Center must have at least 60% of the course completed to be considered for the graduation BY April 15th.
1. The list of eligible graduates will be prepared and posted on April 15th. **Students not on the list may appeal (in writing) to the school principal within ONE WEEK** of the grad list posting which announces the final list of eligible participants.
 2. The final list of graduates will be prepared and posted on May 15th.
 3. To provide information to perspective graduates and their parents the Principal will provide a copy and review this policy and regulation to the parents and Grade 12 students.
 4. The graduation ceremony is a school sponsored event meaning that students are responsible to the school for their decorum. Behavior that distracts from the dignity of the celebration may result in the student losing the privilege of continuing the day's activities.
 5. The Principal will have the authority to make decisions for the eligibility of students in extraordinary circumstances.

6. It is the responsibility of a graduation committee in consultation with the school administration to plan and organize the graduation activities.
7. The school shall not be responsible for any financial costs associated with graduation or for any financial liability that may arise as a result of the graduation activities.
8. Students who are not eligible for participation in the Graduation Ceremony are invited and encouraged to attend the Graduation Banquet.

Graduation exercises at PCHS are sanctioned by the school and organized by the class of graduates with the assistance of, and under the supervision of a staff advisor. All activities planned for the formal graduation exercises under the auspices of the school, are subject to the approval of school administration. Monies raised for graduation activities, through direct or indirect reference to the school, may only be spent on activities which are approved by the school administration. Activities which denigrate the community, the students or the school are unacceptable and may result in the loss of the privilege of participating in graduation for those individuals involved.

In February of each year, the graduating class shall elect a Graduation Executive who will be charged with the overall responsibility for organizing the graduation exercises. Individual members of the graduation executive shall act as coordinators of the various committees or functions associated with the organization of the graduation exercises.

All graduation information regarding ceremonies, pictures, events, etc. will be posted on the school website as well as communicated through the Graduation Executive. **Any questions regarding Graduation can be directed to Mrs. Fessler.**

****** Please note, Grad Banquet Tickets will not be issued if there is a balance owing on account (i.e student fees).**

ALBERTA HIGH SCHOOL DIPLOMA GRADUATION REQUIREMENTS

The requirements indicated in this chart are the minimum requirements for a student to attain an Alberta High School Diploma. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.

100 CREDITS including the following:

ENGLISH LANGUAGE ARTS – 30 LEVEL (English Language Arts 30-1, 30-2)
SOCIAL STUDIES – 30 LEVEL (Social Studies 30-1 or 30-2)
MATHEMATICS – 20 LEVEL (Pure Mathematics 20, Applied Mathematics 20 or Mathematics 24)
SCIENCE – 20 LEVEL (Science 20, Science 24, Biology 20, Chemistry 20 or Physics 20)
PHYSICAL EDUCATION 10 (3 CREDITS)
CAREER AND LIFE MANAGEMENT (3 CREDITS)

10 CREDITS IN ANY COMBINATION FROM:

- Career and Technology Studies (CTS)
- Fine Arts
- Second Languages
- Physical Education 20 and/or 30
- Locally developed/acquired and locally authorized courses in CTS, fine arts, second languages, Knowledge and Employability or IOP occupational courses
- Knowledge and Employability or IOP occupational courses
- Registered Apprenticeship Program

10 CREDITS IN ANY 30-LEVEL COURSE

(IN ADDITION TO A 30-LEVEL ENGLISH LANGUAGE ARTS AND A 30-LEVEL SOCIAL STUDIES COURSE AS SPECIFIED ABOVE). These courses may include:

- 35-level locally developed/acquired and locally authorized courses
- Advanced level (3000 series) in Career and Technology Studies courses
- 35-level Work Experience
- 30-4 level Knowledge and Employability course or 36-level IOP course
- 35-level Registered Apprenticeship Program
- 30-level Green Certificate Specialization

High School graduation requirements will be discussed with students and individual appointments can be set up with our Academic and Career Advisor, Mrs. Wendy Fessler.