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Sunday, October 4, 2020

Dear Ponoka Secondary Campus Parents/Guardians,

A case of COVID-19 has been diagnosed in an individual at Ponoka Secondary Campus. We want to assure you that we are working closely with Alberta Health Services to ensure necessary measures are in place to protect all students.

We at PSC are directly contacting by phone parents/guardians of students, as well as any staff/visitors/volunteers who may have been in close contact with the case.

If you are identified as a close contact PSC staff and Alberta Health Services will be in contact with you. Only those identified as close contacts will be required to stay home from school. All students and staff not identified as close contacts can attend school. Please know that the school remains open and classes will resume on Monday.

We know that this can create a level of anxiety, but we want to assure you that these measures to identify and contact families are all in place to minimize risk and spread. We are committed to reinforcing our health safety measures at the school to make sure everyone remains safe.

As part of those measures, we remind parents/guardians of students, as well as any staff/visitors/volunteers to monitor for any signs or symptoms of COVID-19. The Alberta Health daily checklist can be found [here](#). Please remember to complete the checklist each day prior to attending school.

As a reminder, if you/your child has any of the symptoms of illness listed on the Alberta Health daily checklist, please fill out the online [Alberta Health Services COVID-19 self-assessment](#) or call Health Link at 811 and stay home/keep your child at home.

We want to thank you for your continued understanding and cooperation since the start of school only a month ago. We will continue to provide additional information to parents / guardians as it is available.

Sincerely,

*Kathy McTaggart*

Kathy McTaggart  
Principal  
Ponoka Secondary Campus