PowerSchool

PowerSchool's Parent Portal is a tool integrated into the PowerSchool Student Information

System (SIS) specifically developed for parents and guardians.

Parent Portal offers a number of benefits, including:

- Access to multiple students with one login
- Access to PowerAnnouncement settings (SwiftReach SwiftK12)
- Pay student fees (including hot lunch, field trip and extracurricular activities)
- Complete school enrollment and transportation forms (SchoolEngage)
- a personalized account for each parent and guardian
- the ability for parents/guardians to retrieve their own login information
- See student's attendance, course registration and marks information (varies depending on the school)

These instructions are for parents who have not previously set up their Parent Portal account.

If you have already created a Parent Portal account, click Sign in and proceed.

Follow the directions below to set up your Parent Portal account:

1. Log in to PowerSchool Parent Portal - Click on Create Account

https://wolfcreek.powerschool.com/public/home.html

- 2. In order to create an account, you must have the Access ID and Password for at least one student enrolled in any WCPS school. If you do not have this information, contact the Admin Assistant at your child's school for your Access ID and Password. When adding additional students, you will need the Access ID and Password for EACH student you want to associate to your parent/ guardian account.
- 3. Enter your parent info and at least one student account info. Click Enter.
- 4. If you have created your login successfully, you will get a confirmation email to the email associated with the new Parent Portal account. Use the username and password you just created to sign in.

PowerSchool SIS

Sign In	Create Account			
Create a	n Account			
Create a p also manaj	rent account that allows e your account preferer	you to view all of yo nces. Learn more.	ur students with one account	. You ca
			Cri	eate Acc

Create Parent Account

Parent Account Details

First Name	Sample	
Last Name	Parent	
Email	sampleparent@gmail.com	
Desired Username	samplemom	
Password		Strong
Re-enter Password		
Password must:	•Be at least 8	characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1	
Student Name	Sample Student
Access ID	ZJN
Access Password	
Relationship	Mother •

- Alerting SwiftReach SwiftK12 5. Once you are logged in with one student, you can now add additional students to your account, if you have the Access ID and Access Password from that's student's school. Navigation Grades and Attendance 6. Click on Account Preferences at the bottom of the left side panel. Grade History 7. On the Student's tab, you can add additional students to your account (using the Attendance History individual Access ID and Access Password) Email Notification Add Student × Comments Account Preferences - Students Student Access Information School Bulletin Profile Students Student Name Access ID Class Registration Add My Students My Schedule ٠ -- Choose nship To add a student to your Parent account, click the ADD button. 1. Ashley School Information ICE OK 2. Aleah Account Preferences 8. On the Profile tab, if needed, you can edit your Username or Password (the pencils). Student Fees Account Preferences - Profile SchoolEngage Profile +Stude If you want to change the e First Name: Myrna Last Name Noble Account Email: myrna.noble@wolfcreek.ab Select Language English • Username: Current Password
- 9. You can switch between students by clicking on the names in the blue banner.

· Be at least 8 characters long

- 10. Note: you cannot drop a student from your account without help from the Admin Assistant at your child's school.
- 11. When finished working in PowerSchool Parent Portal, it is important to Sign Out of the application using the Sign out button in the top right corner of the screen.
- 12. If you have any questions, please contact the Admin Assistant at your child's school.

